



*Serving With Pride The
Township of Manalapan
and the
Borough of Englishtown*

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August 2021

Dear Parents and Guardians,

I hope you are having a safe, healthy, and fun summer! We are eagerly preparing to welcome our students back for a new school year.

Please be advised that our district will continue to utilize Genesis as its Student Information System. This program has a parent portal that provides you with timely communication specific to your child and your child's school.

Your child's teacher assignment and bus information will be available on the parent portal **after 3:00 PM on August 20, 2021**. When you log into the portal, you will be prompted to view all of the beginning of the year forms and documents. Please note that you will need to electronically review, sign, and complete all of these forms and documents first in order to have full access to the parent portal.

Additionally, it is important that you also check the parent portal again prior to the first day of school in the event any changes are made to busing information.

If your family is new to our district: You will receive an email by August 18, 2021 with your logon information. The email will be sent to the account you submitted when you registered. If you do not receive an email by August 20, 2021, please contact Ms. Lynn Thompson (lthompson@mersnj.us) or Ms. Maribeth Cruz (mfeliciano-cruz@mersnj.us) at 732-786-2500. **Returning families** will utilize the same login credentials as last school year.

During the school year, if you need assistance with your parent portal account, please utilize one of the methods noted below:

- Click on the "Forgot My Password" button located on the parent portal page.
- Email genesishelp@mersnj.us.
- Contact the school's Main Office.

If you have any questions, please contact your child's school.

Thank you,

Jodi Pepchinski